

HUMAN RIGHTS AUTHORITY  
NORTHWEST REGION MEETING MINUTES  
Tuesday, May 28<sup>th</sup>, 2013  
Illinois Guardianship and Advocacy Commission  
4302 N. Main St., Rockford, Illinois

The regularly scheduled meeting of the Human Rights Authority, Northwest Region was called to order at 4:08 p.m. by the Chair, Florence Sandberg.

PRESENT: Florence Sandberg, Erin Wade, David Carlson, Jenna Stahl, Dave Retzlaff.

STAFF: Jon Burnet, Coordinator

EXCUSED: Jean McNulty  
Colleen Parks

ABSENT:

GUESTS:

I. CALL TO ORDER

It was determined that a quorum was present and that business could be conducted.

Dave C. read the confidentiality statement.

II. MINUTES

Erin moved to approve Minutes from the March 21<sup>st</sup> and April 16<sup>th</sup> meetings. Dave R. seconded, and the motion was carried.

III. COMMUNICATIONS

IV. NEW BUSINESS

A. NEW COMPLAINTS

13-080-9010 Jenna moved to table acceptance of the case for more information. Dave C. seconded, and the motion was carried.

## V. UNFINISHED BUSINESS

### A. Closed Session Items

At 4:35 p.m. Florence motioned in accordance with Section 3955/21 of the Guardianship and Advocacy Act to go into closed session for discussion on case progress and closures, draft reports and other matters which could not be discussed without revealing confidential information. The HRA returned to open session at 5:12 p.m. having taken no voting action in closed session. A summary of the closed session includes progress reports, draft reports and responses (13-9002, 9004, 9007, 9008 and 9009).

### B. Report Drafts for Issuance

13-080-9004 (Willowglen Academy). Dave C. moved to accept and issue the report. Jenna seconded, and the motion was carried.

### C. Accept Response/Case Closure/Make Public

13-080-9002 (Singer). Erin moved to accept the complaint, close the case and publish. Dave R. seconded, and the motion was carried.

### D. Other Unfinished Business

The search is on to recruit a member for the mental health seat.

## VI. ANNOUNCEMENTS

The next meeting will be on July 9<sup>th</sup> at Kishwaukee Hospital, DeKalb.

## VII. ADJOURNMENT

Erin moved to adjourn the meeting, Dave R. seconded and the motion was carried. The meeting was adjourned at 5:16 pm.

Respectfully Submitted,

David J. Carlson, Secretary